



BRIDAL GUIDE

115 East Michigan Avenue
Marshall, MI 49068
(269)789-0800

Thank you for your interest in Design Studio East's Bridal Services! We look forward to making your wedding day go smoothly and making you and your party feel more beautiful than you already are!

Here at DSE we offer hair & makeup services.

- We encourage you to book your bridal appointments far in advance to ensure you get the exact times and appointments you need for your special day.
- **We require the Bride to pay in full and a signed contract in order to reserve your bridal party's appointments on our schedule;** at that time we require the attached paperwork be filled out completely. We encourage you, the bride, to schedule a trial (hair, makeup, or both) prior to the wedding, preferably within two weeks beforehand.
- We ask that all members of your party who are having their hair styled with us **have clean, dry hair** upon arrival for their appointment. If the hair is damp and requires the use of a blow dryer, there may be an additional charge.
- We ask that all members of your party who are receiving makeup applications **come with clean and moisturized skin.**
- Please note that in all likelihood we will not be able to accommodate any last minute additions of appointments, please make sure your party knows this. We will, however, do all we can to accommodate.
- We do not allow outside hairstylists or makeup artists in our salon to perform services.
- We ask that **if you or anyone in your party chooses to cancel any of your appointments, we will need 48 hours notice. Otherwise, you will be held responsible for 50% of the appointment value.**
- **Due to the uncertainty of COVID-19, if the stylist you had your trial with is quarantined or positive for COVID-19, we will send a replacement stylist who is informed on how to do your bridal hair. Thank you for understanding that we will not be giving any refunds, discounts, and will charge cancellation fees as we cannot control the virus but will fulfill our end of the contract.**

Our standard rates are as follows (Monday's-Saturdays, non-holiday)

Bridal Party Deposit Due Upon Booking:

- **\$100+** if we are coming to your location to provide services, depending on how far away the location is and how many stylists/artists will be needed.
- Bride must pay **in full** for her services, \$200.

Extra Fee's

- On location (within 30 miles): \$100 fee for 2 stylists.
*Any additional stylists needed will result in a \$50 charge per stylist.
- Sunday's or Holiday's: Additional \$50 fee per stylist/artist needed.
- If you have an excessive amount of hair, it is wet upon arrival, or if the request is a intricate, time consuming up-style, it may result in a higher price than listed.
- Please arrive on time. Failure to do so may result in refusal of some of your services.



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CONTRACT FOR SERVICES

Today's Date: _____

Name: _____

Address: _____

Phone: _____

E-mail: _____

Date and Time of Wedding: _____ Sunday or Holiday? _____

Pictures before the ceremony? _____

What time would you like your services to be finished? _____

At salon or on location? _____

*please include address if on location

Deposit received on: _____

Deposit will be forfeited if cancelled less than two weeks before ceremony.

Service	How Many?	TOTAL \$
Bride \$200	1	\$200
Wedding Party Hair \$70		
Wedding Party Makeup \$30		
Flower Girl \$30		
On-Location \$100+ (per 30 minutes travel time)		
Sunday/Holiday/Extra Stylist Fee \$50 (per Stylist)		
TOTAL CHARGES:		
LESS BRIDE'S SERVICES & ON-LOCATION FEE:		
TOTAL DUE ON DATE OF SERVICE:		

SIGNATURE OF THE BRIDE

SIGNATURE OF STUDIO REPRESENTATIVE

Bridal Party Information

Name: _____

Address: _____

Phone: _____

Email: _____

Title: _____

● Services needed (Please Circle): hair, makeup, both

Name: _____

Address: _____

Phone: _____

Email: _____

Title: _____

● Services needed (Please Circle): hair, makeup, both

Name: _____

Address: _____

Phone: _____

Email: _____

Title: _____

● Services needed (Please Circle): hair, makeup, both

Name: _____

Address: _____

Phone: _____

Email: _____

Title: _____

● Services needed (Please Circle): hair, makeup, both

Name: _____

Address: _____

Phone: _____

Email: _____

Title: _____

● Services needed (Please Circle): hair, makeup, both

Please Print this page as many times as needed to accommodate your entire wedding party. Thank you:)